

The June 12, 2018 meeting of the Honorable Clay County Board was called to order at 6:00 p.m. by Sheriff Andy Myers.

The pledge to the flag was led by Sheriff Myers.

The blessing was led by Brad Harris.

The roll was called:

Present: Ted Whitehead, Chairman, Shannon French, Brad Harris, Janice Brooks, John Weidner, Chris Rinehart, John Bayler, David Johnosn, Joe Gilliland, Mary McCollough and Barb McGrew.

Absent: Jeremy Wildbur, Bryan Knapp and Joe Goodman

Chairman Whitehead acknowledged guests and there were no agenda changes.

Motion by Joe Gilliland, seconded by Dave Johnson, to approve the agenda as it stands. Motion Carried, Voice Action.

Motion by Janice Brooks, seconded by Barb McGrew, to approve the County Board Minutes of May 8, 2018. Motion Carried, Voice Action.

Motion by Brad Harris, seconded by Barb McGrew, to approve the action of the Claims Committee. Motion Carried.

Motion by Mary McCollough, seconded by Brad Harris, to approve the County Clerk's Semi Annual Report as presented in written form. Motion Carried, Voice Action.

Motion by John Bayler, seconded by Shannon French, to approve the List of Judges of Election for confirmation. Motion Carried, Voice Action.

Wes Miller presented the Coroner's Semi Annual Report in written form.

Motion by Brad Harris, seconded by Barb McGrew, to approve the following Clay County Food Ordinance. Motion Carried, Voice Action.

CLAY COUNTY FOOD ORDINANCE

Whereas, the County Board is authorized to license and regulate and impose license fees on all food establishments within both the incorporated and unincorporated areas of the county as described under 55 ILCS 5/5-1115(b); and

Whereas, the Clay County Health Department was established in accordance with Illinois State statute, 55 ILCS 5/5 as amended; and

Whereas, Illinois Administrative Code 77 Part 615 allows local health departments to conduct a food sanitation program in accordance with a local ordinance that incorporates by reference or includes provisions at least as stringent as the Illinois Food Code, 77 Illinois Administrative Code 750; and

Whereas, the Board of Health has reviewed this ordinance and recommended its passage; and

Whereas, it is the sense of this Board that this ordinance best serves the public health interests of Clay County citizens and its visitors.

NOW, THEREFORE, BE IT ORDAINED by the Clay County Board that the following ordinance defining, permitting, and regulating food establishments within the county, whether or not said establishments are located within the corporate limits of any municipality, be hereby adopted.

SECTION I - Rules and Regulations

1.1 - Program Mission

In order to protect the citizens within its jurisdiction from contracting and transmitting foodborne diseases, the Clay County Health Department shall perform a comprehensive food protection program. Clay County Health Department shall undertake activities to identify, reduce, and whenever possible, eliminate factors which may cause foodborne illnesses in order to reduce the incidence of foodborne illnesses.

1.2 - Adoption by Reference

In addition to those provisions set forth herein, this Ordinance hereby adopts by reference the current edition and subsequent revisions of the following:

- a) "Illinois Department of Public Health Food Code," 77 Ill. Admn. Code 750
- b) "Food Handling Regulation Enforcement Act," 410 ILCS 625
- c) "Bed and Breakfast Act," 50 ILCS 820/1 et seq.
- d) "Smoke Free Illinois Act," 410 ILCS 82

The program shall include enforcement authority as outlined in the Clay County Health Department Food Inspection and Enforcement Procedures. The Board of Health shall have the authority to establish and determine such procedures.

SECTION II - Definitions

In addition to the definitions contained in the above Rules and Regulations, the following definitions shall apply in the interpretation and enforcement of this Ordinance.

Adulterated means the condition of any food:

- a) If it bears or contains any poisonous or deleterious substance in a quantity which may render it injurious to health; or
- b) If it bears or contains any added poisonous or deleterious substance for which no safe tolerance has been established by regulation or in excess of such tolerance of one that has been established; or
- c) If it consists in whole or in part of any filthy, putrid, or decomposed substance or it is otherwise unfit for human consumption; or
- d) If it has been processed, prepared, packed, or held under unsanitary conditions whereby it may have been contaminated with filth or whereby it may have been rendered injurious to health; or
- e) If it is in whole or in part the product of a diseased animal or animal which has died otherwise than by slaughter; or
- f) If its containers are composed in whole or in part of any poisonous or deleterious substance which may render the contents injurious to health.

Board of Health or Public Health Board means the Clay County Board of Health.

Extensively Remodeled means whenever an existing structure is converted for use as a food establishment or any structural additions or alterations are made to existing establishments; such as, changes, modifications, and extensions of plumbing systems, excluding routine maintenance.

Food means any raw, cooked, or processed edible substance, ice, beverage, or ingredient used or intended for use or sale in whole or in part for human consumption.

Food Establishment means an operation that:

stores, prepares, packages, serves, vends food directly to the consumer, or otherwise provides human consumption, such as a restaurant, satellite or catered feeding location, catering operation if the operation provides food directly to a consumer or to a conveyance used to transport people, market, vending location, conveyance used to transport people, institution or food pantry; and

relinquishes possession of food to a consumer directly, or indirectly, through a delivery service such as home delivery of grocery orders or restaurant takeout orders, or delivery service that is provided by common carriers.

Food establishment includes:

- an element of the operation, such as transportation vehicle or a central preparation facility, that supplies a vending location or satellite feeding location, unless the vending or feeding location is permitted by the regulatory authority; and
- an operation that is conducted in a mobile, stationary, temporary or permanent facility or location. This inclusion applies regardless of where consumption is on or off the premises and where there is a charge for food.

Food establishment does not include:

- an establishment that offers only prepackaged foods that are not Time/Temperature Controlled For Safety Food;
- a produce stand that only offers whole, uncut fresh fruits and vegetables;
- a food processing plant, including those that are located on the premises of a food establishment;
- a kitchen in a private home, such as a small family daycare provider or a bed and breakfast operation as defined in the Bed and Breakfast Act that prepares and offers food to guests;
- a private home that receives catered or home delivered food; a closed family function where food is prepared or served for individual family consumption; or
- a cottage food operation.

Health Authority means the person or persons who have been designated by the Clay County Board of Health to administer the affairs of the Clay County Health Department (i.e. the Administrator or their representative).

Health Department means the Clay County Health Department.

Imminent Health Hazard means any condition or event which poses a particular, immediate hazard to the public health such as fires, floods, total loss of refrigeration, total loss of potable water supply, backup of sewage in to an establishment, or evidence of recent foodborne illness.

Misbranded means the presence of any written, printed, or graphic matter upon or accompanying food or containers of food which is false or misleading.

Mobile Food Unit means a vehicle-mounted food service establishment designed to be readily movable.

Not-For-Profit Organization means those organizations recognized as such pursuant to the laws of the State of Illinois. This definition does not include organizations in possession of any annual liquor license.

Permit Holder means any person or his agent who makes application for a permit to operate pursuant to this Ordinance.

Person means an individual, firm, partnership, co-partnership, company, corporation, trustee, lessee, receiver, association, municipality, or any political subdivision or department thereof, or any other entity, or its agent.

Temporary Food Establishment means a food establishment that operates at a fixed location for a period of time of not more than fourteen (14) consecutive days in conjunction with a single event or celebration.

SECTION III - Permit Requirements

3.1 - Permit Required

It shall be unlawful for any person to open for business or otherwise operate any Food Establishment in Clay County who does not possess a valid operating permit for that establishment issued by the Health Authority. A fine shall be assessed to any Food Establishment in operation without a valid permit and the facility shall be closed until a valid permit is obtained. Only a person who complies with the requirements of this Ordinance, including payment of permit fees and all fines originating from enforcement of the Illinois Food Code and Smoke Free Illinois Act, shall be eligible to receive and retain such a permit.

Permits must be conspicuously posted. Permits shall be annual except that the Health Department may issue Temporary Food Establishment permits as necessary. All persons complying with this Ordinance shall be entitled to receive such a permit. Permits may not be transferred from one person to another nor from one location to another. A valid permit is one that is not suspended, revoked, or expired. Establishments closed for more than three weeks may be required to procure a new permit from the Health Department. The Board of Health shall have the authority to establish and determine fees for permits.

3.2 - Permit Issuance

Any person desiring to operate a Food Establishment must comply with any existing county or city zoning provisions, where applicable, and shall make written application for a permit on forms provided by the Health Department a minimum of thirty (30) business days prior to the proposed date of opening.

Whenever a Food Establishment is to be newly constructed or extensively remodeled, prepared plans for construction or remodeling shall be submitted to the Health Department in accordance with Section IV of this Ordinance. The applicant shall have all plumbing installed by a licensed plumber, subject to approval by a state plumbing inspector.

Any person desiring to operate a Temporary Food Establishment must comply with any existing county or city zoning provisions, where applicable, and shall make written application for a permit on forms provided by the Health Department a minimum of five (5) business days prior to the proposed date of opening at the anticipated event. Failure to do so may result in rejection of said application and denial of permit. Applications submitted to the Health Department less than five (5) business days prior to the proposed date of opening at the event specified on the application shall be assessed a penalty fee.

Upon receipt of such an application and permit fee, the Health Department shall make any necessary inspections of the establishment to determine compliance with the provisions of this Ordinance. When inspections determine that the applicable requirements have been met, a permit shall be issued to the applicant by the Health Department.

3.3 - Permit Renewals

All permits issued by the Health Department to permanent Food Establishments in Clay County expire on December 31st of each year. Annual renewal of permits shall be required for continued operation of the food establishment. Any person desiring to renew a permit shall make written application on forms provided by the Health Department.

All fees for the annual renewal of permits are due fifteen (15) days prior to the permit expiration date. Persons failing to submit the appropriate fee and renewal application by the above stated renewal due date shall be assessed a late payment penalty in addition to the appropriate permit fee.

Any person failing to submit the total fee and renewal application by December 31st shall be considered to be operating a Food Establishment without a valid permit. Failure of any Food Establishment in Clay County to possess a valid permit at any time of operation constitutes a violation of this Ordinance and subjects the Food Establishment to penalties as outlined in this Ordinance.

3.4 - Permit Updates

The permit holder has an affirmative and continuing requirement to update the original and all renewal applications. As a result, the permit holder must inform the Health Department of any changes in the information listed in these applications within thirty (30) days.

Failure to comply with the requirements of this section, or knowingly furnishing false information on the original or renewal applications shall be grounds for immediate suspension or revocation of any permit issued pursuant to this Ordinance.

3.5 - Permit Suspension

Permits may be temporarily suspended by the Health Authority upon notice to the permit holder of the same. Permit suspension shall result in the immediate cessation of all food related operations, including the use or sale of any food, in whole or in part, intended for human consumption.

Reasons for suspending the permit include, but are not limited to, the following:

- a) failure to comply with the provisions of this Ordinance;
- b) failure to comply with the provisions of this Ordinance after notification by the Health Authority;
- c) failure to comply with the provisions of this Ordinance within the time established by the Health Authority;
- d) interference with the Health Authority in the performance of his or her duties, including, but not limited to, failure to allow the Health Authority access to the permit holder's building or records;
- e) failure to update the original and renewal applications, as required by this Ordinance;
- f) knowingly furnishing false information on the original or renewal applications; or,

- g) failure to comply with notices or citations issued for violations of the Smoke Free Illinois Act (410 ILCS 82), including but not limited to, receiving a Smoke Free Illinois Citation and failing to request a hearing to contest the notice or citation within ten (10) calendar days and failing to pay the fine within twenty-eight (28) calendar days, or failing to obey the findings and final order of an Illinois Department of Public Health Administrative Judge.

Upon making a determination that a suspension is appropriate, the Health Authority shall advise the permit holder, or their managing or registered agent, in writing, of the intended suspension. The notice shall be delivered in person by the Health Authority or sent via certified mail.

The permit holder may make a written request for a hearing if it is filed with the Health Authority by the permit holder within five (5) business days.

Notwithstanding the other provisions of this Ordinance, permits for Food Establishments may be suspended without warning, notice, or hearing when, in the judgment of the Health Authority, unsanitary or other prohibited conditions exists that will result in an imminent health hazard to the public. Upon making a determination that a suspension without notice is appropriate, the Health Authority shall immediately, without warning or notice, advise the license holder of said condition and all food service operations shall be immediately discontinued. Any permit holder to whom such an order is issued shall comply immediately and surrender the suspended permit to the Health Authority. Before resuming operations following a suspension of service imposed by the Health Authority because imminent health hazards were identified, the facility must successfully pass a re-inspection by the Health Authority to assure the identified imminent health hazards have been eliminated.

3.6 - Suspended Permit Reinstatement

Any permit holder whose permit has been suspended may request, in writing, a re-inspection by the Health Authority to determine if corrections have been made, for the purpose of reinstatement of the permit. Such request shall include a statement signed by the permit holder that in his or her opinion the conditions causing suspension of said permit have been corrected. Within ten (10) business days following receipt of a written request, the Health Authority shall make a re-inspection. Suspended permits shall be reinstated when corrections are made and the applicant is in compliance with the requirements of this Ordinance, including payment of the permit reinstatement fee and all fines originating from enforcement of the Smoke Free Illinois Act, or if the Health Authority grants a variance to the requirements.

3.7 - Permit Revocation

Permits may be revoked by the Health Authority upon notice to the permit holder of the same. Reasons for revoking the permit include, but are not limited to, the following:

- a) serious violation of the provisions of this Ordinance;
- b) repeatedly failing to comply with the provisions of this Ordinance; or

- c) interference with the Health Authority in the performance of his or her duties, including, but not limited to, failure to allow the Health Authority access to the permit holder's building or records.

Upon making a determination that a revocation is appropriate, the Health Authority shall advise the permit holder, or his or her managing or registered agent, in writing, of the intended revocation. The notice shall be delivered in person by the Health Authority or sent via certified mail, indicating that the permit shall be permanently revoked at the end of five (5) days following service of such notice, unless a written request for a hearing is filed with the Health Authority, by the permit holder, within the five (5) day period.

SECTION IV - Food Establishment Construction or Remodeling

Whenever any Food Establishment is to be constructed or extensively remodeled, or whenever an existing structure is to be converted to use as a Food Establishment, plans and specifications for such construction, remodeling, or conversion shall be submitted to the Health Department for review and approval before construction, remodeling, or conversion may begin.

The plans and specifications shall indicate the proposed layout, arrangement, mechanical plans, and construction materials of work areas, and the type and specification of fixed equipment and facilities, insofar as food preparation, storage, and restroom facilities are concerned;

A pre-opening inspection shall be conducted to inspect the establishment prior to the beginning or resumption of operations to determine compliance with the approved plans and specifications and the requirements of this Ordinance.

SECTION V - Foodborne Disease Survey

A surveillance and control system shall be established to monitor, identify, and record instances of foodborne disease; to detect sources of contamination; to establish factors that contribute to outbreaks; and to recommend preventive and control measures and take appropriate action to prevent further spread of disease. Hazardous food shall be identified and its distribution shall be restricted in accordance with procedures that include the following:

- a) identification of and prohibition against foods that are unsafe and pose a potential threat to health and safety;
- b) hold or embargo authority, criteria for destruction of adulterated or contaminated foods, and notification of recalls;
- c) investigation of facilities upon receipt of complaints, following events such as fire, natural disaster, and other occurrences which may compromise food safety;
- d) establishment of a system to encourage community reporting of foodborne illness to the local health department, which will notify the Department within 24 hours of occurrence, whenever possible; and
- e) information shall be made available to the general public concerning prevention of foodborne illness and describing proper ways for storing, preparing, canning, preserving,

and serving food. Information shall be made available to primary and secondary schools to instruct children regarding food sanitation, personal hygiene and related subjects.

SECTION VI - Inspections

6.1 - Permit Classifications

The Health Authority shall inspect each Food Establishment within Clay County based upon the priority of the establishment. Priority will be based upon the following criteria:

For each facility, the Clay County Health Department shall annually assess the relative risks of causing foodborne illness, classifying each facility as Category I (high priority), Category II (medium priority), or Category III (low priority).

“Category I Facility” means a food establishment that presents a high relative risk of causing foodborne illness, based on the large number of food handling operations typically implicated in foodborne outbreaks and/or the type of population served by the facility. The following criteria shall be used to classify high priority facilities:

- whenever cooling of Time/Temperature Control for Safety Food occurs as part of the food handling operations at the facility;
- when Time/Temperature Control for Safety Food are prepared hot or cold and held hot or cold for more than 12 hours before serving;
- if Time/Temperature Control for Safety Food which have been previously cooked and cooled must be reheated;
- when preparing Time/Temperature Control for Safety Food for off-premises service for which time-temperature requirements during transportation, holding and service are relevant;
- whenever complex preparation of foods, or extensive handling of raw ingredients with hand contact for ready-to-eat foods, occurs as part of the food handling operations at the facility;
- if vacuum packaging, other forms of reduced oxygen packaging, or other special processes occur at the facility; and/or
- whenever serving a highly susceptible population, where these individuals comprise the majority of the consuming population.

“**Category II Facility**” means a food establishment that presents a medium relative risk of causing foodborne illness, based upon few food handling operations typically implicated in foodborne illness outbreaks. The following criteria shall be used to classify medium risk facilities:

- if hot or cold foods are held at required temperatures for no more than 12 hours and are restricted to same day service;
- if preparing foods for service from raw ingredients uses only minimal assembly; and/or
- foods that require complex preparation (whether canned, frozen or fresh prepared) are obtained from approved food processing plants, Category I food establishments, or retail food stores.

“**Category III Facility**” means a food establishment that presents a low relative risk of causing foodborne illness based upon few or no food handling operations typically implicated in foodborne illness outbreaks. The following criteria shall be used to classify low priority facilities:

- only pre-packaged foods are available or served in the facility, and any Time/Temperature Control for Safety Food available are commercially pre-packaged in an approved food processing plant;
- only limited preparation of food that is not Time/Temperature Control for Safety Food and beverages, such as snack foods and carbonated beverages, occurs at the facility; and/or
- only beverages (alcoholic or non-alcoholic) are served at the facility.

The Health Department may reclassify a facility based upon its experience with the facility (i.e. inspection history, number and frequency of violations and their severity, corrective action, etc.) if, in its opinion, a health hazard will not result from such reclassification or such reclassification will provide better protection for the public. The basis for this decision must be documented.

6.2 - Inspection Frequency

Facilities shall be inspected at least as often as prescribed by the following schedule.

- a) Category I facilities shall receive at least three inspections per year, or two inspections per year if one of the following conditions is met:
 - a certified food protection manager is present at all times the facility is in operation; or,
 - employees involved in food operations receive a HACCP training exercise, in-service training in another food service sanitation area, or attend an educational conference on food safety or sanitation.
- b) Category II facilities shall receive at least one inspection per year.
- c) Category III facilities shall receive at least one inspection every two years.

The Health Authority shall conduct re-inspections as necessary to determine compliance with this Ordinance. Re-inspections, consultation, and enforcement actions shall be conducted in accordance with Clay County Health Department's Food Inspection and Enforcement Procedures as necessary to ensure correction of deficiencies and violations of applicable ordinances, agreements, or rules.

In the event of an Imminent Health Hazard, the Food Establishment owner shall immediately notify the Health Authority so that an inspection can be performed.

6.3 - Right of Entry

- The Health Authority, after proper identification, shall have access at any reasonable time to any establishment regulated by this Ordinance. Reasonable time for the purpose of this section shall mean at all times the establishment is open to the public. The Health
- Authority shall be permitted to examine all areas and records of the establishment, which are reasonably necessary to their inspection or investigation. Denial of access as herein provided shall be deemed as interference with the Health Authority in the performance of their duties, including but not limited to denial of access to the license holder's building or records.

SECTION VII - Embargo and Condemnation

Food may be examined or sampled by the Health Authority to determine freedom from adulteration or misbranding. The Health Authority may, upon written notice to the permit holder, condemn or embargo equipment or food which they determine or has probable cause to believe to be unwholesome or otherwise unfit for use. Such conditions include but are not limited to:

- a) food that has been adulterated;
- b) food that has been misbranded;
- c) Time/Temperature Control for Safety Food found to be in the optimal temperature range for the growth of pathogenic foodborne bacteria as defined in the Illinois Food Code;
- d) where equipment used in the preparation of food products is found to be in a state of disrepair, unsafe, unsanitary, or unsuitable for use in the preparation, display, or service of food; or
- e) in the event that food is contaminated as a result of fire, flood, sewage backup, power outage, or similar events.

Condemned or embargoed food may be permitted to be suitably stored unless storage is not possible without risk to the public health; in which case immediate destruction shall be ordered and accomplished.

It shall be unlawful for any person to remove or alter a condemnation or embargo order, notice, or tag placed on food or food containers by the Health Authority. Such food nor containers thereof shall be relabeled, replaced, reprocessed, altered, disposed of, or destroyed without the permission of the Health Authority, except with an order by a Court of competent jurisdiction.

Where equipment used in the preparation of food products is found to be in a state of disrepair, unsafe, unsanitary, or unsuitable for use in the preparation, storage, display, or service of food, such equipment shall be taken out of use and a hold order placed on said equipment by the Health Authority. Such equipment may not be put back into service until written permission is obtained from the Health Authority. It shall be unlawful for any person to remove or alter a hold order, notice, or tag placed on equipment by the Health Authority.

SECTION VIII - Hearings

8.1 - Hearing Before the Health Authority

Any person affected by any order or notice issued by the Health Authority in connection with the enforcement of any section of this Ordinance, may file with the office of the Health Department a written request for a hearing before the Health Authority. The Health Authority shall designate the time and place of such hearing to take place within thirty (30) days of the date in which the written request was filed. The petitioner for the hearing shall be notified of the time and place of the hearing not less than five (5) days prior to the date on which the hearing is to be held.

If, as a result of the hearing, the Health Authority finds that strict compliance with the order or notice would cause undue hardship on the petitioner, and that the public health would be adequately protected and substantial justice done by varying or withdrawing the order or notice, the Health Authority may modify or withdraw the order or make requirements which are additional to those prescribed in this ordinance for the purpose of properly protecting the public health.

The Health Authority shall render a decision within ten (10) days after the date of the hearing which shall be reduced to writing and placed on file in the office of the Clay County Health Department as a matter of public record. Any person aggrieved by the decision of the Health Authority may seek relief through a hearing before the Clay County Board of Health.

8.2 - Hearing Before the Board of Health

Any person aggrieved by the decision of the Health Authority rendered as the result of a hearing held in accordance with this section may file with the President of the Clay County Board of Health a written request for a hearing before the Board of Health. The President of the Clay County Board of Health shall designate the time and place of such hearing to take place within thirty (30) days of the date on which the request was filed. The petitioner for the hearing shall be notified of the time and place of the hearing not less than five (5) days prior to the date on which the hearing is to be held.

If, as a result of facts elicited as a result of the hearing, the Clay County Board of Health finds that strict compliance with the decision of the Health Authority would cause undue hardship on the petitioner and that the public health would be adequately protected and substantial justice done by granting a variance from the decision of the Health Authority, the Clay County Board of Health may grant a variance and as a condition for such variance, may, where it deems necessary, make requirements which are additional to those prescribed by this Ordinance, all for the purpose of properly protecting the public health.

The Clay County Board of Health shall render a decision within ten (10) days after the date of the hearing which shall be reduced to writing and placed on file in the office of the Clay County Health Department and copy thereof shall be served on the petitioner personally or by delivery to the petitioner via certified mail.

SECTION IX - Penalties

Any person who violates any provision of this Ordinance shall, upon conviction, be assessed a fine of not less than \$50.00 nor more than \$500.00. Each and every violation of the provisions of the Clay County Food Ordinance shall constitute a separate offense. Each day a particular violation exists shall constitute a separate offense. The State's Attorney of Clay County shall bring such actions in the name of the People of the State of Illinois or may bring action for an injunction to restrain such violation or to enjoin the operation of any such establishment causing such violation.

SECTION X - Repeal of Prior Ordinances and Resolutions

All prior ordinances regulating the sale and distribution of food, except those regulating alcohol and tobacco, are hereby repealed as of the effective date of this Ordinance.

SECTION XI - Violation of Federal laws or State statutes

No Food Establishment holding a permit issued under this Ordinance shall in the conduct of the permitted business or upon the permitted premises violate any Federal law or State statute.

SECTION XII - Delegation of Program Responsibility

The County Board hereby delegates the responsibility and authority to conduct the activities under this ordinance to the Clay County Board of Health.

SECTION XIII - Effective Date, Partial Invalidity

This Ordinance shall immediately be in full effect upon signature of the Chairperson of the Clay County Board of Trustees.

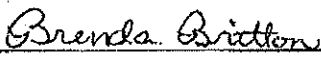
If any part or section of this Ordinance should be declared invalid for any reason, such decision shall not affect the remaining portions of this Ordinance which shall remain in full effect.

Approved by:

The Clay County Board Of The County Of Clay, State Of Illinois

By: 
Ted Whitehead, Chairman


6/12/18 7:00 PM
Date / Time

Attest: 
Brenda Britton, County Clerk


6/12/2018 7:00 p.m.
Date / Time

Recommended by:

The Clay County Board Of Health

By: 
Paul Rose, President

6-6-18 1:00
Date / Time

Attest: 
Barbara Tackitt, Secretary

6-6-2018 2:00 PM
Date / Time

Motion by Joe Gilliland, seconded by Janice Brooks, to approve FY2019 Clay County Health Department budget as presented. Motion Carried.

Jeff Workman, Clay County Health Department, presented the Clay County Board of Health Bulletin in written form.

Sheriff Myers presented the May Activity Report in written form.

Motion by Shannon French, seconded by Mary McCollough to approve a Resolution Establishing Clay County Debit Card & Use of Debit Cards. Motion Carried.

RESOLUTION

(ESTABLISHING CLAY COUNTY DEBIT CARD)

WHEREAS, it has been suggested that a debit card account be established through the Clay City Banking Company, with an account limit of Three Thousand (\$3,000.00) Dollars, and with a total of eleven (11) cards to be issued; and,

WHEREAS, upon consultation with Clay County office holders, debit cards should be issued with two lines on the card, as follows:

**CLAY COUNTY
JANA TOLLIVER**

**CLAY COUNTY
KINDAL EASTIN**

**CLAY COUNTY
BRENDA BRITTON**

**CLAY COUNTY
CURTIS LEIB**

**CLAY COUNTY
CRYSTAL BALLARD**

**CLAY COUNTY
KRISTA WEIDNER**

**CLAY COUNTY
STACEY BLAIR**

**CLAY COUNTY
TERA CONKLIN**

**CLAY COUNTY
TAMMY TRAUB**

**CLAY COUNTY
VICKIE SACHAU**

**CLAY COUNTY
JOEL POWLESS**

WHEREAS, Clay County Treasurer Jana Tolliver is the appropriate person to set up an account with the Clay City Banking Company to initiate the debit cards; and,

WHEREAS, the only persons authorized to make any inquiry regarding the status of such account shall be Jana Tolliver, Treasurer, and Julie Buhrmann, on behalf of the Clay County Treasurer.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Clay County Treasurer, Jana Tolliver, shall contact the Clay County Banking Company to set up a debit card account,

not to exceed Three Thousand (\$3,000.00) Dollars, with eleven (11) debit cards to be issued as follows:

CLAY COUNTY
JANA TOLLIVER

CLAY COUNTY
KINDAL EASTIN

CLAY COUNTY
BRENDA BRITTON

CLAY COUNTY
CURTIS LEIB

CLAY COUNTY
CRYSTAL BALLARD

CLAY COUNTY
KRISTA WEIDNER

CLAY COUNTY
STACEY BLAIR

CLAY COUNTY
TERA CONKLIN

CLAY COUNTY
TAMMY TRAUB

CLAY COUNTY
VICKIE SACHAU

CLAY COUNTY
JOEL POWLESS

IT IS HEREBY FURTHER RESOLVED that Jana Tolliver, Treasurer, and Julie Burhmann, on behalf of the Treasurer, shall be solely authorized to make inquiries as to the balance or other information regarding the status of that account.

Dated this 12th day of June, 2018.

APPROVED:



TED WHITEHEAD, CHAIRMAN

ATTEST:


BRENDA BRITTON, CLERK

RESOLUTION

(USE OF DEBIT CARDS)

WHEREAS, the County Board of Clay County has authorized the establishment of a debit card account through the Clay City Banking Company, with an account limit of Three Thousand (\$3,000.00) Dollars; and,

WHEREAS, it is the intent of the Board that the debit cards be used only for legitimate business expenses incurred through the County so their employees do not have to personally pay for motels, meals, etc., when on county business; and,

WHEREAS, all cards shall remain in the vault of the Clay County Treasurer's office, except when needed for a specific event or expense, and shall be checked out of the Treasurer's office by the individual named on the card; and,

WHEREAS, the debit card shall be returned to the Clay County Treasurer's office with a completed voucher indicating from what line item of the budget the expense should be deducted, and signed by the individual named on the card; and,

WHEREAS, the voucher should be accompanied by detailed receipts itemizing each expenses incurred, which shall then be reviewed by the Claims Committee; and,

WHEREAS, should an expense be incurred that is not within that office's budgeted funds, full board approval will be required, and any infraction that occurs will need to be taken to the Claims Committee or to the full Board on how to proceed with any "unapproved claims".

NOW, THEREFORE, IT IS HEREBY RESOLVED that debit cards issued by the Clay City Banking Company shall be held by the Clay County Treasurer's Office, which may be

checked out for use when needed for Clay County business for a specific event or expense only by the individual named on the card;

IT IS FURTHER RESOLVED that the card shall be returned to the Clay County Treasurer's Office within three (3) days following use, with a Voucher indicating the line item or line items out of which such amount(s) should be debited, and such Voucher shall be accompanied by detailed receipts itemizing each business expense incurred;

IT IS FURTHER RESOLVED that the provisions set forth in the Ordinance Establishing the Reimbursement of All Travel, Meal and Lodging Expenses of Officers and Employees in the County of Clay, Illinois remain in full force and effect, and are unchanged, except that no payment to an individual shall be made for expenses already paid by debit card;

IT IS FURTHER RESOLVED that if an expense is incurred that is not within an office's budgeted funds, full board approval will be required, and any infraction that occurs will be taken to the Claims Committee or to the full Board on how to proceed with any "unapproved claims".

DATED this 12th day of June, 2018.

APPROVED:



TED WHITEHEAD, CHAIRMAN

ATTEST:


BRENDA BRITTON, CLERK

Motion by Brad Harris, seconded by John Bayer, to approve a Resolution Establishing County Highway Debit Card and Use of Highway Department Debit Card. Motion Carried.

RESOLUTION

(ESTABLISHING COUNTY HIGHWAY DEBIT CARD)

WHEREAS, it has been suggested that a debit card account be established for use by the County Highway Department through the Clay City Banking Company, with an account limit of Five Hundred (\$500.00) Dollars, and with a total of four (4) cards to be issued; and,

WHEREAS, upon consultation with Clay County office holders, debit cards should be issued with two lines on the card, as follows:

**COUNTY HIGHWAY
DARIN KOELM**

**COUNTY HIGHWAY
CRAIG CLIFTON**

**COUNTY HIGHWAY
CLAYTON PARKS**

**COUNTY HIGHWAY
LEE ANN STANFORD**

WHEREAS, Clay County Treasurer Jana Tolliver is the appropriate person to set up an account with the Clay City Banking Company to initiate the debit cards; and,

WHEREAS, the only persons authorized to make any inquiry regarding the status of such account shall be Jana Tolliver, Treasurer, and Julie Buhrmann, on behalf of the Clay County Treasurer.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Clay County Treasurer, Jana Tolliver, shall contact the Clay County Banking Company to set up a debit card account, not to exceed Five Hundred (\$500.00) Dollars, with four (4) debit cards to be issued as follows:

**COUNTY HIGHWAY
DARIN KOELM**

**COUNTY HIGHWAY
CRAIG CLIFTON**

**COUNTY HIGHWAY
CLAYTON PARKS**

**COUNTY HIGHWAY
LEE ANN STANFORD**

IT IS HEREBY FURTHER RESOLVED that Jana Tolliver, Treasurer, and Julie Burhmann, on behalf of the Treasurer, shall be solely authorized to make inquiries as to the balance or other information regarding the status of that account.

Dated this 12th day of June, 2018.

APPROVED:



TED WHITEHEAD, CHAIRMAN

ATTEST:



BRENDA BRITTON, CLERK

RESOLUTION

(USE OF HIGHWAY DEPARTMENT DEBIT CARD)

WHEREAS, the County Board of Clay County has authorized the establishment of a debit card account for use by the Clay County Highway Department through the Clay City Banking Company, with an account limit of Five Hundred (\$500.00) Dollars; and,

WHEREAS, it is the intent of the Board that the debit cards be used only for legitimate business expenses incurred through the County by the Highway Department so their employees do not have to personally pay for motels, meals, etc., when on county business; and,

WHEREAS, all cards shall remain in a locked safe in the office of County Highway Engineer Darin Koelm, except when needed for a specific event or expense, and shall be checked out of the Engineer's office by the individual named on the card; and,

WHEREAS, the debit card shall be returned to the Clay County Highway Engineer Darin Koelm with a completed voucher accompanied by detailed receipts itemizing each business expense incurred, indicating from what line item of the budget the expense should be deducted, and signed by the individual named on the card; and,

WHEREAS, the voucher and receipts shall then be reviewed by the Claims Committee; and,

WHEREAS, should an expense be incurred that is not within that office's budgeted funds, full board approval will be required, and any infraction that occurs will need to be taken to the Claims Committee or to the full Board on how to proceed with any "unapproved claims".

NOW, THEREFORE, IT IS HEREBY RESOLVED that debit cards issued by the Clay City Banking Company shall be held by the Clay County Engineer Darin Koelm, which

may be checked out for use when needed by personnel for Clay County Highway business for a specific event or expense only by the individual named on the card;

IT IS FURTHER RESOLVED that the card shall be returned by the card user to Clay County Engineer Darin Koelm upon the card user's return to work;

IT IS FURTHER RESOLVED that within three (3) days following use, a voucher indicating the line item or line items out of which such amount(s) should be debited, accompanied by detailed receipts itemizing each business expense incurred, shall be submitted to Jana Tolliver, Clay County Treasurer;

IT IS FURTHER RESOLVED that the provisions set forth in the Ordinance Establishing the Reimbursement of All Travel, Meal and Lodging Expenses of Officers and Employees in the County of Clay, Illinois remain in full force and effect, and are unchanged, except that no payment to an individual shall be made for expenses already paid by debit card;

IT IS FURTHER RESOLVED that if an expense is incurred that is not within an office's budgeted funds, full board approval will be required, and any infraction that occurs will be taken to the Claims Committee or to the full Board on how to proceed with any "unapproved claims".

DATED this 13th day of June, 2018.

APPROVED:


TED WHITEHEAD, CHAIRMAN

ATTEST:


BRENDA BRITTON, CLERK

Treasurer Jana Tolliver presented the monthly financial reports in written form.

Treasurer Tolliver noted that the Receipts & Disbursements Reports are available on the County Website.

Motion by Barb McGrew, which was seconded by Mary McCollough, to approve the Clay County Prevailing Wage Ordinance. Motion Carried, Voice Action.

Clay County, Illinois
Brenda Britton-Clerk & Recorder
Doc. No.: D194388

Pages Recorded: 9
Cashier Initials: drn

Total Fees: No Charge

Date Recorded: 6/13/2018 9:37:00 AM

**Prevailing Wage Ordinance
Clay County**

WHEREAS, the State of Illinois has enacted "An Act regulating wages of laborers, mechanics and other workers employed in any public works by the State, county, city or any public body or any political subdivision or by any one under contract for public works," approved June 26, 1941, as amended (Illinois Compiled Statutes, (820 ILCS 130/1 et.seq.) as amended and

WHEREAS, the aforesaid Act requires that the Board of Clay County investigate and ascertain the prevailing rate of wages as defined in said Act for laborers, mechanics and other workers in the locality of said County employed in performing construction of public works, for said County.

NOW THEREFORE, BE IT ORDAINED BY THE COUNTY BOARD OF THE COUNTY OF CLAY:

SECTION 1: To the extent and as required by "An Act regulating wages of laborers, mechanics and other workers employed in any public works by State, county, city or any public body or any political subdivision or by any one under contract for public works," approved June 26, 1941, as amended, the general prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in construction of public works coming under the jurisdiction of this County for June 2016 is hereby ascertained to be the same as the prevailing rate of wages for construction work in the Clay County area as determined by the Department of Labor of the State of Illinois as of July 2015 (Latest on file), except as modified for Operating Engineer(O&C)&Truck Driver(O&C), which shall be the same as neighboring Richland County Illinois, a copy of that determination being attached hereto and incorporated herein by reference. As required by said Act, any and all revisions of the prevailing rate of wages by the Department of Labor of the State of Illinois shall supersede the Department's July 2017 (latest on file) determination and apply to any and all public works construction undertaken by the County of Clay. The definition of any terms appearing in this Ordinance which are also used in aforesaid Act shall be the same as in said Act.

SECTION 2: Nothing herein contained shall be construed to apply said general prevailing rate of wages as herein ascertained to any work or employment except public works of the County of Clay to the extent required by the aforesaid Act.

SECTION 3: The Clay County Clerk shall publicly post or keep available for inspection by any interested party in the main office of the County Clerk this determination or any revisions of such prevailing rate of wage. A copy of this determination or of the current revised determination of prevailing rate of wages then in effect shall be attached to all contract specifications.

SECTION 4: The Clay County Clerk shall mail a copy of this determination to any employer, and to any association of employers and to any person or association of employers who have filed their names and addresses, requesting copies of any determination stating the particular rates and the particular class of workers whose wages will be affected by such rates.

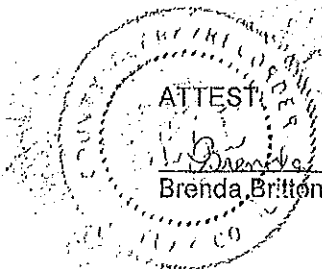
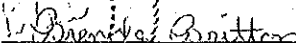
SECTION 5: The Clay County Clerk shall promptly file a certified copy of this Ordinance with the Illinois Department of Labor.

SECTION 6: The Clay County Clerk shall cause to be published in a newspaper of general circulation within the area a notice that this Ordinance has been adopted and such publication shall constitute notice that the determination is effective and that this is the determination of this public body.

PASSED THIS 12th day of June, 2018.

BOARD OF CLAY COUNTY, ILLINOIS

By: 
Ted Whitehead, Chairman



ATTEST

Brenda Britton, Clay County Clerk

State of Illinois)
County of Clay)S.S.

Certification

I, BRENDA BRITTON, DO HEREBY CERTIFY THAT I am the Clay County Clerk in and for Clay County; that the foregoing is a true and correct copy of an Ordinance duly passed by the Board of Clay County being entitled: "PREVAILING WAGE ORDINANCE - CLAY COUNTY," at a regular meeting held on the 12TH day of June, 2018, the ordinance being a part of the official records of said County.

DATED: This 12th day of June, 2018.



Brenda Britton

Brenda Britton
Clay County Clerk

**Richland County Rates Established
for Seal Coat Road Maintenance 2018:**

TRADE NAME	BASE	*M-F>8	OSA	OSH	H/W	PENSN
*Operator (truck mtd oil distributor)	24.84	1.5	1.5	2.0	8.78	8.89
** Operator (aggregate spreader)	31.13	1.5	1.5	2.0	7.25	5.85

***/** Vacation: 1 week after 1 yr., 2 weeks after 3 yrs., Weekly hrs. 40 hrs.**

***Pay increases will come in increments of 26 weeks, and 600 hrs. up to negotiated rate of \$24.84 per hr.
Starting Wages \$2.00 less per hr (\$22.84)**

****Pay increases will come in increments of 26 weeks up to negotiated rate of \$31.13 per hr.
Starting Wages \$2.00 less per hr (\$29.13)**

Prevailing Wage rates for Clay County effective Sept. 1, 2017		Region	Type	Class	Base Wage	Fore- man Wage	M-F OT	OSA	OSH	H/W	Pension	Vacation	Training
ASBESTOS ABT-GEN	ALL	ALL	ALL		27.83	28.28	1.5	1.5	2	7.03	14.28	0.00	0.90
ASBESTOS ABT-MEC	ALL	ALL	BLD		22.40	23.40	1.5	1.5	2	6.80	6.55	0.00	0.50
BOILERMAKER	ALL	ALL	BLD		36.50	39.00	1.5	1.5	2	7.07	22.82	1.50	0.65
BRICK MASON	ALL	ALL	BLD		30.70	32.54	1.5	1.5	2	8.75	9.24	0.00	0.80
CARPENTER	ALL	ALL	HWY		34.61	36.36	1.5	1.5	2	7.00	9.25	0.00	0.50
CARPENTER	ALL	ALL	BLD		34.61	36.11	1.5	1.5	2	7.00	9.25	0.00	0.50
CEMENT MASON	ALL	ALL	BLD		30.25	31.75	1.5	1.5	2	8.57	7.01	0.00	0.50
CEMENT MASON	ALL	ALL	HWY		29.22	30.72	1.5	1.5	1.5	8.57	7.44	0.00	0.30
CERAMIC TILE FNISHER	ALL	ALL	BLD		29.20	29.20	1.5	1.5	2	8.75	9.24	0.00	0.80
ELECTRIC PWR EQMT OP	ALL	ALL	ALL	1	39.15	53.92	1.5	1.5	2	6.36	10.96	0.00	0.39
ELECTRIC PWR EQMT OP	ALL	ALL	ALL	2	34.96	53.92	1.5	1.5	2	6.36	9.79	0.00	0.35
ELECTRIC PWR GRNDMAN	ALL	ALL	ALL		28.81	53.92	1.5	1.5	2	6.36	8.06	0.00	0.29
ELECTRIC PWR LINEMAN	ALL	ALL	ALL		49.05	52.35	1.5	1.5	2	6.36	13.73	0.00	0.49
ELECTRICIAN	ALL	ALL	ALL		42.73	44.98	1.5	1.5	2	8.27	11.96	0.00	0.85
ELECTRONIC SYS TECH	ALL	ALL	BLD		34.06	36.06	1.5	1.5	2	7.63	4.77	0.00	0.40
FLOOR LAYER	ALL	ALL	BLD		32.33	33.08	1.5	1.5	2	7.00	9.25	0.00	0.50
GLAZIER	ALL	ALL	BLD		27.23	29.43	1.5	1.5	2	6.22	6.95	0.00	0.40
HT/FROST INSULATOR	ALL	ALL	BLD		30.58	31.58	1.5	1.5	2	6.61	11.75	0.00	0.43
IRON WORKER	ALL	ALL	ALL		30.64	33.70	1.5	1.5	2	7.85	13.50	0.00	0.35
LABORER	ALL	ALL	BLD		26.93	27.28	1.5	1.5	2	7.03	14.28	0.00	0.80
LABORER	ALL	ALL	HWY		26.83	27.28	1.5	1.5	2	7.03	14.28	0.00	0.80
MACHINIST	ALL	ALL	BLD		45.35	47.85	1.5	1.5	2	7.26	8.95	1.85	0.00
MARBLE FINISHERS	ALL	ALL	BLD		29.20	29.20	1.5	1.5	2	8.75	9.24	0.00	0.80
MARBLE MASON	ALL	ALL	BLD		30.70	32.54	1.5	1.5	2	8.75	9.24	0.00	0.80
MILLWRIGHT	ALL	ALL	BLD		34.61	36.11	1.5	1.5	2	7.00	9.25	0.00	0.50

MILLWRIGHT	ALL	HWY	35.11	36.86	1.5	1.5	2	7.00	9.25	0.00	0.50
OPERATING ENGINEER	ALL	ALL	40.00	42.50	1.5	1.5	2	9.00	10.35	0.00	1.00
OPERATING ENGINEER	ALL	ALL	25.35	27.00	1.5	1.5	2	9.00	10.35	0.00	1.00
OPERATING ENGINEER	ALL	ALL	41.00	42.00	1.5	1.5	2	9.00	10.35	0.00	1.00
PAINTER	ALL	ALL	25.00	25.50	1.5	1.5	2	5.90	9.46	0.00	0.65
PAINTER OVER 30FT	ALL	ALL	28.10	28.60	1.5	1.5	2	5.90	9.46	0.00	0.65
PAINTER PWR EQMT	ALL	ALL	28.10	28.60	1.5	1.5	2	5.90	9.46	0.00	0.65
PILEDRIWER	ALL	HWY	35.11	36.86	1.5	1.5	2	7.00	9.25	0.00	0.50
PIEDRIWER	ALL	BLD	34.51	36.11	1.5	1.5	2	7.00	9.25	0.00	0.50
PIPEFITTER	ALL	BLD	37.50	41.25	1.5	1.5	2	7.72	7.65	0.00	1.00
PLASTERER	ALL	BLD	30.25	31.75	1.5	1.5	2	8.57	7.01	0.00	0.50
PLUMBER	ALL	BLD	37.50	41.25	1.5	1.5	2	7.72	7.65	0.00	1.00
ROOFER	ALL	BLD	28.37	31.39	1.5	1.5	2	10.80	7.86	0.00	0.85
SHEETMETAL WORKER	ALL	ALL	33.05	34.55	1.5	1.5	2	8.83	8.04	1.99	0.42
SPRINKLER FITTER	ALL	BLD	37.12	39.87	1.5	1.5	2	8.42	8.50	0.00	0.35
STONE MASON	ALL	BLD	30.70	32.54	1.5	1.5	2	8.75	9.24	0.00	0.80
TERRAZZO FINISHER	ALL	BLD	29.20	29.20	1.5	1.5	2	8.75	9.24	0.00	0.80
TERRAZZO MASON	ALL	BLD	30.70	32.54	1.5	1.5	2	8.75	9.24	0.00	0.80
TILE MASON	ALL	BLD	30.70	32.54	1.5	1.5	2	8.75	9.24	0.00	0.80
TRUCK DRIVER	ALL	ALL	36.26	40.15	1.5	1.5	2	12.16	6.10	0.00	0.25
TRUCK DRIVER	ALL	ALL	36.77	40.15	1.5	1.5	2	12.16	6.10	0.00	0.25
TRUCK DRIVER	ALL	ALL	37.05	40.15	1.5	1.5	2	12.16	6.10	0.00	0.25
TRUCK DRIVER	ALL	ALL	37.36	40.15	1.5	1.5	2	12.16	6.10	0.00	0.25
TRUCK DRIVER	ALL	ALL	38.35	40.15	1.5	1.5	2	12.16	6.10	0.00	0.25
TUCKPOINTER	ALL	BLD	30.70	32.54	1.5	1.5	2	8.75	9.24	0.00	0.80

Legend

M-F OT Unless otherwise noted, OT pay is required for any hour greater than 8 worked each day, Mon through Fri. The number listed is the multiple of the base wage.

OSA Overtime pay required for every hour worked on Saturdays

OSH Overtime pay required for every hour worked on Sundays and Holidays

H/W Health/Welfare benefit

Explanations CLAY COUNTY

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day and Veterans Day in some classifications/counties. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration. If in doubt, please check with IDOL.

EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material/mold and hazardous materials from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials/mold and hazardous materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

CERAMIC TILE FINISHER, MARBLE FINISHER, TERRAZZO FINISHER

Assisting, helping or supporting the tile, marble and terrazzo mechanic by performing their historic and traditional work assignments required to complete the proper installation of the work covered by said crafts. The term "Ceramic" is used for naming the classification only, and is in no a limitation of the product handled. Ceramic takes into consideration most hard tiles.

ELECTRIC POWER LINEMAN

Construction, maintenance and dismantling of overhead and underground electric power lines, including high voltage pipe type cable work, and associated structures and equipment.

ELECTRIC POWER EQUIPMENT OPERATOR - CLASS 1

Operation of all crawler type equipment D-4 and larger from the ground to assist the Electric Power Linemen in performing their duties.

ELECTRIC POWER EQUIPMENT OPERATORS - CLASS 2

Operation of all other equipment from the ground to assist the Electric Power Linemen in performing their duties.

ELECTRIC POWER GROUNDMAN

Applies to workers who assist the Electric Power Lineman from the ground.

ELECTRONIC SYSTEMS TECHNICIAN

Installation, service and maintenance of low-voltage systems which utilizes the transmission and/or transference of voice, sound, vision, or digital for commercial, education, security and entertainment purposes for the following: TV monitoring and surveillance, background/foreground music, intercom and telephone interconnect, field programming, inventory control systems, microwave transmission, multi-media, multiplex, radio page, school, intercom and sound burglar alarms and low voltage master clock systems.

Excluded from this classification are energy management systems, life safety systems, supervisory controls and data acquisition systems not intrinsic with the above listed systems, fire alarm systems, nurse call systems and raceways exceeding fifteen feet in length.

TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION Class 1. Drivers on 2 axle trucks hauling less than 9 ton. Air compressor and welding machines and brooms, including those pulled by separate units, truck driver helpers, warehouse employees, mechanic helpers, greasers and tiremen, pickup trucks when hauling materials, tools, or workers to and from and on-the-job site, and fork lifts up to 6,000 lb. capacity.

Class 2. Two or three axle trucks hauling more than 9 ton but hauling less than 16 ton. A-frame winch trucks, hydrolift trucks, vactor trucks or similar equipment when used for transportation purposes. Fork lifts over 6,000 lb. capacity, winch trucks, four axle combination units, and ticket writers.

Class 3. Two, three or four axle trucks hauling 16 ton or more. Drivers on water pulls, articulated dump trucks, mechanics and working forepersons, and dispatchers. Five axle or more combination units.

Class 4. Low Boy and Oil Distributors.

Class 5. Drivers who require special protective clothing while employed on hazardous waste work. **OPERATING ENGINEERS - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION Class 1.** Draglines, Derricks, Shovels, Gradalls, Mechanics, Tractor Highlift, Tournadozer, Concrete Mixers with Skip, Tournamixer, Two Drum Machine, One Drum Hoist with Tower or Boom, Cableways, Tower Machines, Motor Patrol, Boom Tractor, Boom or Winch Truck, Winch or Hydraulic Boom Truck, Tournapull, Tractor Operating Scoops, Bulldozer, Push Tractor, Asphalt Planer, Finishing Machine on Asphalt, Large Rollers on Earth, Rollers on Asphalt Mix, Ross Carrier or similar Machine, Gravel Processing Machine, Asphalt Plant Engineer, Paver Operator, Dredging Equipment, or Dredge Engineer, or Dredge Operator, Central Mix Plant Engineer, CMI or similar type machine, Concrete Pump, Truck or Skid Mounted, Engineer or Rock Crusher Plant, Concrete Plant Engineer, Ditching Machine with dual attachment, Tractor Mounted Loaders, Hydro Crane, Standard or Dinky Locomotives, Scoopmobiles, Euclid Loader, Soil Cement Machine, Back Filler, Elevating Machine, Power Blade, Drilling Machine, including Well Testing, Caissons, Shaft or any similar type drilling machines, Motor Driven Paint Machine, Pipe Cleaning Machine, Pipe Wrapping Machine, Pipe Bending Machine, Apasco Paver, Boring Machine, (Head Equipment

Greaser), Barber-Grease Loaders, Formless Paver, (Well Point System), Concrete Spreader, Hydra Ax, Span Saw, Marine Scoops, Brush Mulcher, Brush Burner, Mesh Placer, Tree Mover, Helicopter Crew (3), Piledriver-Skid or Crawler, Stump Remover, Root Rake, Tug Boat Operator, Refrigerating Machine, Freezing Operator, Chair Cart- Self-Propelled, Hydra Seeder, Straw Blower, Power Sub Grader, Bull Float, Finishing Machine, Self-Propelled Pavement Breaker, Lull (or similar type Machine), Two Air Compressors, Compressors hooked in Manifold, Chip Spreader, Mud Cat, Sull-Air, Fork Lifts (except when used for landscaping work), Soil Stabilizer (Seaman Tiller, Bo Mag, Rago Gator, and similar types of equipment), Tube Float, Spray Machine, Curing Machine, Concrete or Asphalt Milling Machine, Snooper Truck-Operator, Backhoe, Farm Tractors (with attachments), 4 Point Lift System (Power Lift or similar type), Skid-Steer (Bob Cat or similar type), Wrecking Shears, Water Blaster.

Class 2. Concrete Mixers without Skips, Rock Crusher, Ditching Machine under 6', Curbing Machine, One Drum Machines without Tower or Boom, Air Tugger, Self-Propelled Concrete Saw, Machine Mounted Post Hole Digger, two to four Generators, Water Pumps or Welding Machines, within 400 feet, Air Compressor 600 cu. ft. and under, Rollers on Aggregate and Seal Coat Surfaces, Fork Lift (when used for landscaping work), Concrete and Blacktop Curb Machine, One Water Pump, Oilers, Air Valves or Steam Valves, One Welding Machine, Truck Jack, Mud Jack, Gummite Machine, House Elevators when used for hoisting material, Engine Tenders, Fireman, Wagon Drill, Flex Plane, Conveyor, Siphons and Pulsometer, Switchman, Fireman on Paint Pots, Fireman on Asphalt Plants, Distributor Operator on Trucks, Tampers, Self-Propelled Power Broom, Stripping Machine (motor driven), Form Tamper, Bulk Cement Plant, Equipment Greaser, Deck Hands, Truck Crane Oilier-Driver, Cement Blimps, Form Grader, Temporary Heat, Throttle Valve, Super Sucker (and similar type of equipment).

Class 3. Power Cranes, Truck or Crawler Crane, Rough Terrain Crane (Cherry Picker), Tower Crane, Overhead Crane.

Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If a task to be performed is not subject to one of the classifications of pay set out, the Department will, upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. If no neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 217-782-1710 for wage rates or clarifications.

LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driver) is covered by the classifications of truck driver.

Motion by Brad Harris, which was seconded by John Bayler, to approve the Bridge Aid Petition 18 (08-1) for Oskaloosa Township. Motion Carried, Voice Action.

BRIDGE AID PROJECT NO.18 (08-1)

PETITION

TO: County Board of Clay County, Illinois

I request aid in the construction of Bridge Aid Project No. 18 (08-1) in the Township of Oskaloosa, Clay County, Illinois, and in support thereof submit the following:

Name of Structure: King Road Culvert
Estimated Project Cost: \$2,100.00
Location of Works: Intersection of King Road and Dolphin Lane over Drainage Ditch.
Existing Structure: Deteriorated Pipe Culvert.
Construction Proposed: Remove existing structures and replace with an arch pipe culvert with aggregate backfill.
Type of Traffic: Farm to market. These are Motor Fuel Tax Sections and necessary arteries for agricultural traffic.

The construction of the project shall be by the Clay County Highway Department, and per the resolution of the Clay County Board approved June 12, 2018.

The division of costs is estimated as follows:

	<u>County (50%)</u>	<u>Township (50%)</u>	<u>Total</u>
Construction	<u>\$1,050.00</u>	<u>\$1,050.00</u>	<u>\$2,100.00</u>

A portion of the County's share of the project will be provided by in-house labor and equipment rental costs.

I request you to issue certification of expediency for this project and appropriate the sum of \$1,050.00 for its completion from County Bridge Funds available for such purpose. The township will appropriate the sum of \$1,050.00 for use in this project.

Respectfully submitted,

Oskaloosa Township Road Commissioner

Approved by the Clay County Board
this 12th day of June, 2018

Approved this 12th day of June, 2018

Brad Harris
Clay County Clerk

Clay County Engineer

County Engineer Koelm presented the Highway Department Report in written form.

Motion by Joe Gilliland, seconded by Dave Johnson, to approve the following medical staff credentials:

- 1) Jayant Amberker, MD, Courtesy Radiology
 - 2) Andrew Barina, MD, Courtesy Radiology
 - 3) Justin Brooks, MD, Courtesy Radiology
 - 4) Nicholas Hilpipre, MD, Courtesy Radiology
 - 5) Joshua Rieke, MD, Courtesy Radiology
 - 6) Adam Taves, MD, Courtesy Radiology
 - 7) Gaurav Nigam, MD, Current Medical Staff
 - 8) Subhashish Agarwal, MD, Courtesy Cardiology
 - 9) Debra Carson, DO, Courtesy OB/GYN
- Motion Carried, Voice Action.

CCH President Chris Hunt noted the Quality Report for 2017 was mailed to Board Members in their packets.

Motion by Barb McGrew, seconded by Mary McCollough, to approve the capital equipment purchase for CCH, Anesthesia Machine in the amount of \$47,108.00. Motion Carried.

Motion by John Bayler, seconded by Brad Harris, to approve the capital equipment purchase for CCH, ambulance with cot in the amount of \$104,745.00. Motion Carried.

Motion by John Bayler, seconded by Dave Johnson, to approve the Public Defender Contract, Administrative Order No. 2018-1 Motion Carried.

Additionally, Hunt presented the Hospital Report in written form.

Chairman Whitehead presented the ROE Quarterly Report of Official Acts.

Chairman Whitehead thanked board members for participating in the OMA training with St. Atty Powless.

Motion by Janice Brooks, seconded by Mary McCollough, to adjourn. Time 6:55 p.m. Motion Carried, Voice Action.